**Waiver REQUEST Procedure for Design Requirements**

In the event it is not economically feasible to adhere strictly to all submission or design requirements contained in the Design Standards, individual requirements may be waived at MFA’s sole discretion.

Waiver Requests are considered changes to the Project. A $500 fee payment is required with each Waiver Request.

**Design Architect Name and Company**:

**Project Name and Location**:

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Is the Project submitting a 9% or 4% LIHTC application?**  %

Waiver(s) is requested as follows:

*(Please number each request consecutively and provide the compelling reason(s) or circumstance(s) for requesting the waiver. Use additional pages as needed and include any relevant backup for the request).*

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Design Architect Signature Date

Owner Signature Date